



# NEWPORT & CARISBROOKE COMMUNITY COUNCIL

[www.newportwight.org.uk](http://www.newportwight.org.uk)



## MINUTES OF THE FULL COUNCIL MEETING OF NEWPORT & CARISBROOKE COMMUNITY COUNCIL HELD ON MONDAY 8<sup>th</sup> APRIL 2024 AT 64 HIGH STREET COMMENCING AT 6.45PM.

Councillors Present: Andrew Garratt (Chair), Matthew Ambrosini, Geoff Brodie, Julie Jones-Evans, Joe Lever, Vix Lowthion, Terry Martin, Deborah Matthews, Matthew Price and Michael Smith.

<u>Clerk:</u>	Josh Tombleson
<u>Public:</u>	1
<u>Outside Organisations:</u>	0
<u>Press:</u>	0
<u>Other:</u>	0

### PUBLIC QUESTION TIME

None.

<b>3345.</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Apologies were received from Cllrs. Ballington, Oliver and Smart.
<b>3346.</b>	<b><u>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST</u></b> Cllrs. Brodie, Garratt, Jones-Evans, Lever and Price declared non-pecuniary interests in matters relating to the Isle of Wight Council (IWC) as Isle of Wight councillors.  Cllr. Brodie declared a non-pecuniary interest in matters relating to Pan Together as trustees of the charity.  Cllr. Jones-Evans declared a non-pecuniary interest in matters relating to Newport businesses as a member and vice-chair of Newport Business Association.  Cllrs. Ambrosini and Martin declared non-pecuniary interests in matters relating to Gunville as a member of the Gunville Community Association.  Cllr. Lowthion declared a non-pecuniary interest in Item 4, Xtreme Explorer grant application, as a family member attends the group, therefore she would not be participating in discussion on the item.  Cllr. Jones-Evans declared a non-pecuniary interest in item 6, Internal Audit, as Bright Brown Accountants are used by a business which she owns, therefore she would not be participating in discussion on the item.  No written requests for dispensation were received.

3347.	<p><u>MINUTES OF THE LAST MEETING AND MATTERS ARISING</u></p> <p>The minutes of the meeting of Full Council held on 4<sup>th</sup> March 2024 were presented to members.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the minutes of the meeting of Full Council held on 4<sup>th</sup> March be agreed and signed as an accurate record.</b></p> <p><u>MATTERS ARISING</u></p> <p>3331. Newport Parking Pilot- The Clerk said that he had passed on the list of information requested to Pete Fellows, Shaping Newport, who will follow up with IWC accordingly. The information will be circulated to members once received.</p>
3348.	<p><u>FINANCIAL MATTERS</u></p> <p>Members were presented with payments made during March 2024 for approval.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the accounts paid in March 2024 be noted.</b></p> <p>Members received the income and expenditure report to 31<sup>st</sup> March 2024.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the income and expenditure reports to 31<sup>st</sup> March 2024 be noted.</b></p> <p>Members received the balance sheet for March 2024.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the balance sheet for March 2024 be noted.</b></p> <p><u>Grant Applications</u></p> <p>Members had before them a letter requesting grant support from the Isle of Wight Island Games Association. Cllr. Brodie, who supported the application coming forward to full council, requested that the item be deferred until May.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the Isle of Wight Island Games Association application be deferred until May Full Council.</b></p> <p>Members had before them a grant application from Xtreme Explorer Scout Unit, requesting £500 to support members in completing their gold, silver and bronze Duke of Edinburgh awards. Cllr. Jones-Evans said that this is an application which has been supported in the past and therefore proposed the application be supported for the full amount applied for.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, Xtreme Explorer Scout Unit be awarded £500.</b></p> <p>Cllr. Lowthion abstained as she had declared a non-pecuniary interest in the item.</p>
3349.	<p><u>EXTERNAL AUDIT</u></p>

	<p>Members were asked to confirm if there are any conflicts of interests with NCCC's external auditors BDO LLP UK.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, there are no conflicts of interest with BDO LLP UK.</b></p> <p>A confirmation of this will be signed by the Chair and the Clerk on behalf of NCCC.</p>
3350.	<p><b><u>INTERNAL AUDIT</u></b></p> <p>Members were asked to consider appointing Bright Brown Chartered Accountants to carry out the internal audit as in previous years.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, NCCC appoint Bright Brown Chartered Accountants to carry out the internal audit.</b></p> <p>Cllr. Jones-Evans abstained from the item as she has declared a non-pecuniary interest in the item.</p>
3351.	<p><b><u>NEWPORT FOOD BANK</u></b></p> <p>Cllr. Brodie provided members with some background on the grant award which has been provided by NCCC to the Newport food bank, for a significant number of years. During his most recent time of being Chair of the Community Council, he had been contacted by the IW Food Bank, explaining how other town and parish councils contribute directly to them for the food bank services and encouraged NCCC to follow suit as they cannot see how the funds are being spent locally when it is paid directly to the Church on the Roundabout. It was confirmed that the current budget was specifically for Newport food bank, and that any funds provided from this budget to other organisations would need to be agreed as a virement.</p> <p>There was a positive discussion amongst members about the services which are provided directly by the IW Food Bank and also those which Church on the Roundabout incorporated as part of their food bank service. Due to the short notice regarding the change of venue for the food bank in Newport, to St. Johns Church, and that Church on the Roundabout will have likely been reliant on a portion of the funds they were expecting to receive from NCCC, members agreed that it therefore feels wrong to pull this financial support at such short notice.</p> <p>It was proposed by Cllr. Brodie that £3000 be given directly to the IW Food Bank, and £2000 to Church on the Roundabout, which will be reviewed as part of the annual budget setting process, to support them in continuing to provide an established warm space and wrap around services.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, NCCC agreed to vire, both from the Newport Food Bank budget, £2000 to Church on the Roundabout and £3000 to IW Food Bank.</b></p> <p>Cllrs. Lowthion and Matthews abstained from the vote.</p>
3352.	<p><b><u>PLANNING &amp; CONSULTATION COMMITTEE</u></b></p> <p>The Chair of the Planning &amp; Consultation committee, Cllr. Lowthion, presented the minutes of the meeting held on Monday 4<sup>th</sup> March to members for noting.</p>

	<p><b><u>RESOLVED:</u></b>  <b>THAT, the minutes of the meeting of the Planning &amp; Consultation committee held on 4<sup>th</sup> March be noted.</b></p>
3353.	<p><b><u>ASSETS &amp; FACILITIES COMMITTEE</u></b>  The Chair of the Assets &amp; Facilities Committee, Cllr. Price, presented the minutes of the meeting held on Tuesday 19<sup>th</sup> March to members for noting.</p> <p>Cllr. Lever highlighted that his attendance at the meeting was missing from the minutes and requested this be inserted.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the minutes of the meeting of the Assets &amp; Facilities Committee held on 19<sup>th</sup> March be noted.</b></p> <p>Members were asked to approve Cllr. Matthews appointment onto the Assets &amp; Facilities Committee.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, Cllr. Matthews be appointed onto the Assets &amp; Facilities Committee.</b></p>
3354.	<p><b><u>SHAPING NEWPORT</u></b>  The NCCC representatives on the Shaping Newport steering group provided an update on activities relating to Shaping Newport. Minutes will be sent directly to the Clerk so that he can circulate to all members accordingly.</p>
3355.	<p><b><u>HIGH STREET HERITAGE ACTION ZONE</u></b>  The NCCC representatives on the High Street Heritage Action Zone steering group provided a verbal update for members.</p> <p>The recent HSHAZ celebration event held at 64 High Street was a success. The official conclusion date of the project has now passed; however, the People First Zone works are still to go ahead and updates will provided as and when available.</p>
3356.	<p><b><u>64 HIGH STREET</u></b>  The Clerk provided members with a brief verbal update on activities relating to 64 High Street.</p>
3357.	<p><b><u>COST OF LIVING</u></b>  A brief overview of the applications being received into the Newport &amp; Carisbrooke Community Support fund was provided by Cllrs. Lowthion and Smith.</p>
3358.	<p><b><u>CLERK'S REPORT</u></b>  The Clerk informed members that the drainage survey of Downside has now taken place and he will continue to liaise with the local members following receipt of the report.</p>
3359.	<p><b><u>REPORTS FROM OUTSIDE BODIES</u></b>  Cllr. Garratt provided a short summary of items discussed at the latest IWALC executive meeting and will push for the minutes to be issued as soon as possible and circulated to members accordingly.</p> <p>Cllr. Price left the meeting at 19:47.</p>
3360.	<p><b><u>MEMBERS' QUESTIONS</u></b>  Cllr. Jones-Evans asked a question on behalf of a resident. The Clerk was asked what is happening with the presumed vacant plots on the allotment sites. The</p>

	<p>Clerk said that any vacant plots have been offered out to applicants on the waiting lists.</p> <p>Cllr. Matthews reminded members of the funding pools available through the Police &amp; Crime Commissioner and asked if members would be willing to submit and ideas to the Clerk in good time for the item to be discussed at the May Full Council meeting with a view to submitting an application for funds to support a local project or initiative. Members agreed with this approach.</p> <p>Cllr. Jones-Evans asked if the council could review its sports facilities and consider gender balanced budgets for these. More information will be provided and reviewed in the future.</p>
<b>3361.</b>	<p><u>HEALTH &amp; SAFETY</u></p> <p>No items to report.</p>
<b>3362.</b>	<p><u>NEXT AGENDA</u></p> <ul style="list-style-type: none"> <li>- Funding Applications to the Police &amp; Crime Commissioner.</li> <li>- Isle of Wight Island Games Association Grant Application.</li> </ul>
<b>3363.</b>	<p><u>NEXT MEETING – DATE, TIME AND LOCATION</u></p> <p>As the first Monday of May is a bank holiday, the next meetings of the council will be held as follows, however all to be held at 64 High Street on 13<sup>th</sup> May 2024:</p> <ul style="list-style-type: none"> <li>- Annual Parish Meeting commencing 6pm.</li> <li>- Annual Meeting of the Council commencing 6.45pm.</li> <li>- Full Council to commence immediately following the conclusion of the Annual Meeting of the Council.</li> </ul>

Contact: Joshua Tombleson – 01983 559119 or [clerk@newportwight.org.uk](mailto:clerk@newportwight.org.uk)

CHAIR

